Subject: Teaching Outside 101 at [School Name]

Email:

Hi everyone,

I am setting up a team of people at our school and in our community to participate in a Teaching Outside 101 workshop series. This series will allow us to learn from each other’s experiences and explore how to be successful in taking students outside. The workshop was written by Maine educators, for Maine educators and has a lot of relevant examples of programs across our state that we can use as models. I would love to invite you as a valued community partner to join our team and help us guide our thinking. Please email me back if you would like more information or are interested in joining.

Some of the details
- We will have at least five meetings that will take place (every other week, monthly, etc.)
- Meetings will last between 1.5 and 2 hours and will focus on sharing how to effectively take students outside for environmental learning projects or learning in the outdoors in general
- Anyone can feel free to join, or suggest volunteers or community members to join as well!

The benefits of participating in this team are:
- Learning and sharing new strategies for working with students outside, which is proven to have innumerable benefits.
- Re-envisioning how our school grounds can be a resource for learning outside.
- Creating a culture of outdoor learning at our school.
- It’s fun! And there will be snacks!

Sincerely,
[Name, contact info]